

# WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – March 6, 2014

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

## MINUTES

### 1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Ward called the meeting to order at 7:01 p.m. Board members present were:  
Mr. Geiger, Mrs. Knight, Mr. Ward, Mr. Parisio, and Mr. Munguia.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Mrs. Beymer.

### 2. AGENDA/MINUTES

- 2.1 Approve the Minutes of the Regular Meeting and Special Meeting of February 6, 2014. Mr. Geiger moved, seconded by Mrs. Knight, to approve the Regular Meeting and Special Meeting Minutes of February 6, 2014.  
**AYES: Geiger, Knight, Ward, Parisio & Munguia**  
**NOES: None**  
**MOTION PASSED 5-0**
- 2.2 Approve the Agenda for March 6, 2014. Mr. Geiger moved, seconded by Mrs. Knight, to approve the Agenda for March 6, 2014.  
**AYES: Geiger, Knight, Ward, Parisio & Munguia**  
**NOES: None**  
**MOTION PASSED 5-0**

### 3. PUBLIC COMMENTS - None

### 4. REPORTS

#### 4.1 **Employee Associations (WUTA & CSEA)**

##### **(WUTA) Ms. Jessie Proctor, WUTA President, reported:**

- She stated her bargaining unit is looking forward to negotiations next week and hopefully wrapping things up.
- WUTA is having a scholarship fundraiser next month at Round Table Pizza.
- They hope to vote on the calendar for next year soon and get it back to the Board.

**(CSEA) No report**

#### 4.2 **Principals**

##### **(WHS) Ms. McLaughlin reported:**

- WHS had a very successful Winter Sports Season with league championships and the boys' soccer team winning a section championship.
- The Counseling Office is extremely busy working on scheduling students for the fall. She gave "kudos" to Mr. Bryant because WHS students far outnumbered the other schools in Glenn County as far as the number of students who turned in applications for the Glenn County Scholarships.
- FFA has been very busy and she said that Kaylin Renfro and Natalie Clark are both going to the regional finals at CSUC on March 20<sup>th</sup> and they hope to qualify for the State competition. Kaylin will compete in the prepared public speaking area and Natalie will compete in the job interview. She introduced Kaylin Renfro who gave her speech to the Board and the audience. The Board members asked a few questions. Several commented that Kaylin did a terrific job.

##### **(WIS) Mr. Sailsbery reported:**

- On Valentine's Day, WIS had a rally where they recognized the winter sports athletes and academic achievement of their students.

- During the February break , several WIS staff members attended the Common Core/Text-Based Questions workshop put on by our consultant, Adolfo Melara. He will be on campus on March 20<sup>th</sup> visiting classrooms with WIS’ instructional coaches.
- Today, several teachers and both administrators from WIS attended the Smarter Balanced workshop – WIS is getting ready for the “test of the test.”
- The Cardinal Band will compete tomorrow in the Northern California Instrumental Competition at Chico State.
- On March 13<sup>th</sup> all 8<sup>th</sup> graders will attend the Butte College Field Day which is being paid for by a Butte College Grant. He thanked Mrs. Ksander for organizing this event.
- The WIS Open House has changed its date from May 1<sup>st</sup> to April 16<sup>th</sup> because he just learned yesterday May 1<sup>st</sup> is Candidates’ Night for the June election and they didn’t want to conflict with that. He invited everyone to attend both events.

**(MES) Mrs. Brown reported:**

- Some 4<sup>th</sup> & 5<sup>th</sup> grade students have been writing over the past month in preparation for the Writers’ Workshop that just took place last week. Five students were given awards from the County and recognized for their efforts. Children’s book author, Tim Myers, also spoke to them and was a wonderful speaker. He actually went to MES and visited one of the 4<sup>th</sup> grade classes. All of the 5<sup>th</sup> graders were able to go to the Memorial Hall and listen to him speak. She was very proud of all the students that participated.
- Science Night (a hands-on experience) will be held on March 17<sup>th</sup> at 6:30 p.m. at the MES cafeteria.
- On March 27<sup>th</sup> , the Parent Institute for Quality Education Program ( PIQE) will begin a 9-week parenting program at MES. She hopes to get 100 parents involved in this program which is committed to educating parents about school and getting them more involved with their student’s education.
- She gave a huge thank you to John Alves and his maintenance team and Roberto Herniman and his technology team for all of their hard work on the new computer lab at MES so it is ready when the testing window opens in April. It is a fantastic opportunity for the MES students and it is funded by a portion of the one-time funds that came from the State for Common Core.

**(WCHS) No report**

**4.3 Director of Business Services – Mrs. Beymer reported:**

- The Ag Incentive Grant will come in under the LCFF and the District will allocate those funds for that program. The Ag Incentive Grant was discussed.
- Some good news for the District:
  - She told the Board that the District had purchased two new vans with the help of Mr. Geiger and Valerie Taylor – one was picked up yesterday and the other will be picked up tomorrow. They came in under the budgeted amount of \$50,000.
  - The District increased the substitute pay to \$100/per day.
  - The food service van door was replaced and the cost was just over \$2,000; the floor will be fixed this weekend.
- Some news from Fiscal Services regarding new legislation in the works:
  - Assembly Bill 1444 (Early Childhood Education)-- They are trying to enact legislation that requires parents to enroll their children in kindergarten (no longer an option).
  - They are trying to get an Educational Facilities Bond put on the November 2014 ballot.
  - They are talking about an Innovation Training & Technology Block Grant to continue the schools efforts moving toward the Common Core for instructional materials and technology.
  - They are looking to amend the LCFF to require school districts to spend their supplemental and concentration dollars on the kids that generate those dollars.
  - Transportation is still a hot topic and they are trying to roll it into the LCFF – it still would not be fully funded in her opinion.

**4.4 Director of Categorical Programs – Mrs. Perez reported:**

- She gave “kudos” to the maintenance and technology teams for doing an amazing job to get the computer labs up and running prior to testing.
- She also thanked the administration and teachers for working tirelessly to get the Common Core implemented into the curriculum, taking the time to learn and attending trainings to be ready for the “test of the test.”
- She gave a handout of what 2014 California Testing will involve:
  - Computer-based Smarter Balanced Field Tests: (Test of the Test)

- ❖ English Language Arts/Literacy and Mathematics – Grades 3-8 and 11.
- Paper-based tests:
  - ❖ CSTs for Science – Grades 5, 8, and 10
  - ❖ CMA for Science – Grades 5, 8, and 10 who meet the eligibility requirements to take this instead of CST for Science
  - ❖ CAPA for Science – Grades 5, 8, and 10 who meet CAPA requirements
  - ❖ CAPA for ELA and Mathematics – Grades 2-11 who meet CAPA requirements

She wanted the Board to be aware of what tests were going to be given this year. She said that there is a Practice Test online and that anyone can register as a guest and experience what the students will be doing.

**4.5 Superintendent – Dr. Geivett reported:**

- He thanked John Alves for his involvement in seeing the solar project through – we are almost to completion. Anytime the Division of State Architect is involved, projects tend to go slower because they have very strict guidelines. At this point there are just a few very minor issues to resolve. The asphalt in the parking lot will be resealed this summer. Mrs. Beymer stated that our PG&E bills already reflect a savings to the District.
- Two architects, Jeff Grau and Paul Hendricks, have been conducting the facility needs assessment and have already met with the three comprehensive schools. The needs assessment will be complete with current day costs and it is apparent from the meetings that there are more needs than the \$14 million we are hoping to get from the bond measure.
- Regarding the bond measure: He is sharing information with the Bond Steering Committee. He thanked Jim and Ann Lambert for taking on the position as co-chairs for the Bond Steering Committee.

**4.6 Governing Board Members:**

**Mr. Geiger:**

- He congratulated all of the winter sports teams and recognized the boys' soccer team for winning the section title.
- He thanked Mrs. Beymer and Valerie Taylor for allowing him to participate in the process of replacing two vans in our aging van fleet and is looking forward to replacing two more in July of the next school year.

**Mrs. Knight** – No report

**Mr. Munguia** – No report

**Mr. Parisio:**

- He also congratulated the winter sports teams.
- The fair is coming up and spring sports are beginning. It is a busy time of year and he encouraged everyone to get out and support our kids.
- WIS is starting their sixth grade basketball and has had a good start to their season.

**Mr. Ward** – No report

**5. CONSENT CALENDAR**

**A. GENERAL**

**B. EDUCATIONAL SERVICES**

1. Approve Interdistrict Request for Student #13-14-64 to attend school in another district for the 2013/14 school year.
2. Approve Interdistrict Requests for Students #14-15-01 through #14-15-02 to attend school in another district for the 2014/15 school year.
3. Approve Single Plan for Student Achievement (SPSA) for Murdock Elementary, Willows Intermediate, and Willows High. (To be posted on website after Board approval)
4. Approve 2013/14 CARS (Consolidated Application and Reporting System) Winter collection.

**C. HUMAN RESOURCES**

1. Approve Kayla Hurt as Temporary MES 2<sup>nd</sup> Grade Teacher, effective December 2, 2013.
2. Approve Michelle Schleef as a Varsity Softball Volunteer Coach for the 2013/14 school year.
3. Accept resignation from Jessica Campbell, WHS Certificated Teacher, effective June 7, 2014.

**D. BUSINESS SERVICES**

1. Approve budget revisions.
2. Approve warrants from 2/5/14 through 2/27/14.

Mr. Geiger moved, seconded by Mrs. Knight, to approve the Consent Calendar.

**(CONSENT VOTE)**

**AYES: Geiger, Knight, Ward, Parisio & Munguia**

**NOES: None**

**MOTION PASSED 5-0**

**6. DISCUSSION/ACTION CALENDAR**

**A. GENERAL**

1. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA's Policy Guidesheet Recommendations:

BP 0420	School Plans/Site Councils
BP 1340	Access to District Records
BP 1431	Waivers
BP 3311	Bids
BP 3350	Travel Expenses
BP 3513.3	Tobacco-Free Schools
BP 3580	District Records
BP 4040	Employee Use of Technology
BP 4112.42/4212.42/4312.42	Drug and Alcohol Testing of Bus Drivers
BP 5131.61	Drug Testing
BP 5131.62	Tobacco
BP 5141.27	Food Allergies/Special Dietary Needs
BP 6144	Controversial Issues
BP 6162.6	Use of Copyrighted Materials
BB 9010	Public Statements
BB/E 9250	Remuneration, Reimbursement and Other Benefits

**(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)**

This was an information only item at this time – no action was taken.

2. **(Action)** Vote for 2014 CSBA Delegate Assembly candidate to be submitted to CSBA on or before March 17, 2014. Mr. Geiger moved, seconded by Mr. Parisio to vote for Barbara McIver from Red Bluff Joint Union HSD, as the 2014 CSBA Delegate Assembly candidate.

**AYES: Geiger, Knight, Ward, Parisio & Munguia**

**NOES: None**

**MOTION PASSED 5-0**

**B. EDUCATIONAL SERVICES**

**C. HUMAN RESOURCES**

1. **(Action)** Approve unpaid leave request from Eric Hanson from March 3, 2014 through March 31, 2014. (returns April 1, 2014) Mr. Parisio moved, seconded by Mr. Geiger, to approve the unpaid leave request from Eric Hanson.

**AYES: Geiger, Knight, Ward, Parisio & Munguia**

**NOES: None**

**MOTION PASSED 5-0**

2. **(Action)** Approve Geri Mahood's request to reduce her workload to 3/5 (three days per week) for the 2014/15 school year, by means of a Willie Brown assignment. Mr. Geiger moved, seconded by Mr. Parisio, to approve Geri Mahood's request for a reduced workload to three days per week for the 2014/15 school year (Willie Brown assignment).

**AYES: Geiger, Knight, Ward, Parisio & Munguia**

**NOES: None**

**MOTION PASSED 5-0**

**D. BUSINESS SERVICES**

1. **(Discussion/Possible Action)** Fiscal and Program Sustainability Plan. Dr. Geivett asked Mrs. Beymer to address the Board. She said that she plans to update this document after every board meeting to reflect the actions taken by the Board. On Page 4 of the document it shows the actions taken by the Board at their 2/6/2014 Board Meeting. Mrs. Beymer explained that on the first page in the last column where it states “negotiated” doesn’t necessarily mean it is an item that has to be negotiated per the Collective Bargaining Agreements but it has been Dr. Geivett’s practice to include the bargaining units in discussion regarding adding positions and getting their input. Dr. Geivett stated that by having discussions with the bargaining units it helps to make good decisions concerning bringing back positions and/or programs and allows him to give the Board an educated response about those decisions. He said he prefers to “do with” – rather than to “do to.” Advanced Placement and Butte College classes were discussed. No action was taken on this item.

**7. ANNOUNCEMENTS**

- 7.1 Kindergarten Registration will be held on March 12<sup>th</sup> & 13<sup>th</sup> from 8:30 a.m. – 2:30 p.m. in Room 101 at Murdock Elementary School.
- 7.2 The next Regular Board Meeting will be held on April 3, 2014, at 7:00 p.m., at the Willows Civic Center.
- 7.3 The WHS Spring Concert will be held on April 10, 2014, at the Willows Memorial Hall.
- 7.4 The following are the dates and times for Open House at the different schools:

Thursday, March 27, 2014, at 6:30 p.m.	Willows High School
Tuesday, April 15, 2014, at 6:00 p.m.	Willows Community High School
Thursday, April 17, 2014, (time TBA)	Murdock Elementary School
<del>Thursday, May 1, 2014</del> , at 6:00 p.m.	Willows Intermediate School
Wednesday, April 16, 2014 at 6:00 p.m.	Willows Intermediate School

**8. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS**

Mrs. Tafuro, WHS Math Teacher, addressed the Board. She said she hoped the Board in general takes time with difficult decisions they have to make and weigh the outcome and consequences of those decisions. She stated she is concerned about the resignation and non-reelection of teachers this year. As the WHS senior math teacher and as an instructional classroom coach for the last two years she spoke on behalf of the two employees and shared her concerns with the Board.

At 8:03 p.m., the Board took a short recess after the Regular Board Meeting before going into Closed Session. Mr. Ward stated he will report out in Open Session upon the conclusion of Closed Session.

**9. CLOSED SESSION**

Closed Session began at 8:18 p.m.

- 9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organization: WUTA/CSEA, Non-Represented: Management and Confidential
- 9.2 Pursuant to Government Code §54957: Public Employee Release – 1 certificated employee

**10. RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session

At 9:34 p.m., the meeting reconvened to Open Session. Mr. Ward reported out:

Item 9.1: Update given by the Superintendent

Item 9.2: The Board met in Closed Session to discuss Government Code §54957 (b)(1): Public Employee Release. The Board took the following action. With a roll call vote where all five board members voted “Yes,” the Board adopted Resolution #2013-14-14, non-reelecting one (1) probationary teacher, to take effect at the end of the 2013/14 school year.

11. **ADJOURNMENT**

The meeting adjourned at 9:35 p.m.